

JUNAID

FAMILY FOUNDATION

REQUEST FOR PROPOSAL Refugee Support in Greater Cleveland, Ohio

OVERVIEW

The Junaid Family Foundation supports programs that define brighter futures for vulnerable populations both locally within Ohio and around the world. We are especially dedicated to empowering women, adolescents and children who are affected by multiple risk factors for vulnerability, including scarcity of food, home, healthcare, education, and/or employment which greatly limit their potential to succeed.

We strive to make a difference by supporting programming that falls into one or more of the following categories: healthcare and development, education and society, equity and diversity, and civic engagement. We specifically fund programs supported by a clear need, an evidence-based solution, and program measurement that drives sustainable change.

JFF is currently seeking applications from relevant 501(C)3 organizations to support **programming designed to improve the likelihood for success of refugee populations that reside in Greater Cleveland, Ohio** (counties include Cuyahoga, Lake, Geauga, Medina, and Lorain) by addressing critical needs in one or more of the following areas: food insecurity, home security, healthcare access, education access, and/or employment access. Programming must take place within one or more relevant counties and benefit the refugee population currently residing in this region.

For consideration, please review and follow the described process and eligibility requirements. **Incomplete applications will not be reviewed.** Late applications will automatically be forwarded to the next review cycle.

Organizational eligibility requirements for JFF funding:

- *Organization Structure:* not-for-profit and exempt from federal taxes under section 501(c)3 of the Internal Revenue Service code, or who use a qualifying fiscal sponsor
- *Organizational Track Record:* Possess at minimum a 3-year demonstrated track record supporting work aligned refugee populations and/or consistent with the mission and values of JFF
- *Funding Priorities:* In addition to supporting one or more of the JFF program focus areas, the proposed use of funds must be fundamental to supporting the goal and achievement of outlined program outcomes
- *Funding Limit:* JFF will consider grants and/or service support commensurate with the program needs (up to \$25,000 value) and co-funding is strongly preferred
- *Program Duration:* Programming and usage of gifted funds should be completed within 1 year from receipt of grant approval. JFF reserves the right to give a No Cost Extension (NCE) or a request to return unused funds not used within the specified timeframe to JFF. JFF requests that grant recipients notify JFF 2 months prior to the 1 year mark should there be a need for an NCE.
- *Process Alignment:* Approved programs must have a complete and detailed plan with clear explanation of use of funds
- *Program Review:* Grantees will commit to completing an annual program status report and other requests for information which may be received over the course of the engagement

Limitations

JFF will not fund:

- Programs that do not align with one or more of the 4 areas of JFF focus
- Annual fund drives, endowments, or capital campaigns
- Promotion of legislative change (lobbying)
- Candidates for public office
- General administrative or personnel costs unless they are specific and integral to the proposed program
- Indirect costs (facilities and administration) is limited to 5% of total direct costs

Grant Application Process

All steps must be completed in order and in full to support consideration.

1. *Request and Complete Letter of Interest* – If interested in submitting a request for a grant, please email the JFF program officer at info@junaidfamilyfoundation.org for the Letter of Interest form
2. *Complete Program Application* – Letters of interest will be reviewed. Those who meet JFF criteria will be invited to submit a Program Application
3. *Complete Interview* – Submitted program applications will be reviewed by the JFF strategic and technical advisory team. Applicants who merit additional consideration may be invited to participate in an online interview with the opportunity to formally present their program and meet select members of the JFF team

4. *Decision Communicated* – The final decision will be communicated via email to the lead contact listed on the Program Application; all decisions will be final and not subject to any appeal or review. JFF may not be able to provide any reasons or details of the decision.

Application Timeline

Request for Letter of Interest deadline: August 11, 2023

Program Application deadline: September 29, 2023

Time to feedback on the submitted program application is roughly 6 weeks from submission.

If an interview is requested, the applicant will be notified in a timely manner prior to the final decision on the application.

Grant Decisions

All grant decisions will be communicated to the applicant in writing. Grant decisions are final.

JFF is not able to provide applicants with further information on their application.

For more information

Please contact: Jackie Sanders at jackie@junaidfamilyfoundation.org